



# Adam Taliaferro Foundation Community Service Athlete of the Year Award

## ***Checklist for Packet:***

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|--|----------------------------------|
| _____ATF Community Service Info Posters      | _____Procedure Guide             |
| _____Info Sheet: Methods to Make Collections | _____Sample Letter for Donations |
| _____Campaign Timeline                       | _____Donation Cards              |

## ***Checklist for Campaign***

- School: \_\_\_\_\_
- Officer in Charge: \_\_\_\_\_
- Contact for Officer: \_\_\_\_\_
- Alternate Officer: \_\_\_\_\_
- Contact for Alternate: \_\_\_\_\_
- Starting Date of Project: \_\_\_\_\_
- Method of Collections: \_\_\_\_\_
- Collection Dates: \_\_\_\_\_  
\_\_\_\_\_
- Donations Due: \_\_\_\_\_
- Donations Total: \_\_\_\_\_
- Community Service Athletes: \_\_\_\_\_ (Male)  
\_\_\_\_\_ (Female)